

#### **ANNUAL REPORT**

OF

Name: LYNDON STATION MUNICIPAL WATER UTILITY

Principal Office: P.O. BOX 174

LYNDON STATION, WI 53944-0174

For the Year Ended: DECEMBER 31, 2004

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Version: 5.00i

#### **SIGNATURE PAGE**

I RACHEL DOMBROSKI		of
(Person responsible for accoun	nts)	
LYNDON STATION MUNICIPAL WATER UTII	LITY , c	ertify that I
(Utility Name)		
am the person responsible for accounts; that I have examined the knowledge, information and belief, it is a correct statement of the the period covered by the report in respect to each and every ma	business and affairs of sai	
	03/17/2005	
(Signature of person responsible for accounts)	(Date)	
UTILITY CLERK	-	
(Title)		

#### **TABLE OF CONTENTS**

Schedule Name	Page
General Rules for Reporting	i
Signature Page	ii
Table of Contents	<del></del> iii
Identification and Ownership	iv
FINANCIAL SECTION	
Income Statement	F-01
Income Statement Account Details	F-02
Income from Merchandising, Jobbing & Contract Work (Accts. 415-416)	F-03
Revenues Subject to Wisconsin Remainder Assessment  Balance Sheet	<u>F-04</u> F-05
Net Utility Plant	F-05 F-06
Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110.1)	F-07
Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110.2)	F-08
Net Nonutility Property (Accts. 121 & 122)	F-09
Accumulated Provision for Uncollectible Accounts-Cr. (Acct. 144)	F-10
Materials and Supplies	F-11
Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251)	F-12
Capital Paid in by Municipality (Acct. 200)	F-13
Bonds (Acct. 221)	F-14
Notes Payable & Miscellaneous Long-Term Debt	F-15
Taxes Accrued (Acct. 236)	<u>F-16</u>
Interest Accrued (Acct. 237)	F-17
Balance Sheet End-of-Year Account Balances	F-18
Return on Rate Base Computation	F-19
Important Changes During the Year Full-Time Employees (FTE)	<u>F-20</u> F-21
Regulatory Liability - Pre-2003 Historical Accumulated Depreciation on Contributed Utility	F-21 F-22
Financial Section Footnotes	F-23
Thanda Coulott Coulotes	1 20
WATER OPERATING SECTION	
Water Operating Revenues & Expenses	W-01
Water Operating Revenues - Sales of Water	W-02
Sales for Resale (Acct. 466)	W-03
Other Operating Revenues (Water)	W-04
Water Operation & Maintenance Expenses Taxes (Acct. 408 - Water)	<u>W-05</u> W-06
Property Tax Equivalent (Water)	w-06 W-07
Water Utility Plant in ServicePlant Financed by Utility or Municipality	W-08
Water Utility Plant in Service Plant Financed by Contributions	W-10
Source of Supply, Pumping and Purchased Water Statistics	W-12
Sources of Water Supply - Ground Waters	W-13
Sources of Water Supply - Surface Waters	W-14
Pumping & Power Equipment	W-15
Reservoirs, Standpipes & Water Treatment	W-16
Water Mains	W-17
Water Services	W-18
Meters	W-19
Hydrants and Distribution System Valves	W-20
Water Operating Section Footnotes	W-21

#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: LYNDON STATION MUNICIPAL WATER UTILITY

Utility Address: P.O. BOX 174

LYNDON STATION, WI 53944-0174

When was utility organized? 1/1/1937

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: MS RACHEL DOMBROSKI

Title: UTILITY CLERK

Office Address:

P.O. BOX 174

LYNDON STATION, WI 53944

Telephone: (608) 666 - 3005

Fax Number: E-mail Address:

#### Individual or firm, if other than utility employee, preparing this report:

Name:

Title: CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

Office Address: CLIFTON GUNDERSON LLP

435 JULIE ST P.O. BOX 547 TOMAH, WI 54660

**Telephone:** (608) 372 - 2177 **Fax Number:** (608) 372 - 5462

E-mail Address: debra.welch@cliftoncpa.com

#### President, chairman, or head of utility commission/board or committee:

Name: DONALD COUGHLIN
Title: VILLAGE PRESIDENT

Office Address:

306 PROSPECT STREET LYNDON STATION, WI 53944

Telephone: (608) 666 - 2500

Fax Number: E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee?

NO

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:
Name:
Title:
Office Address:
Telephone:
Fax Number:
E-mail Address:
Date of most recent audit report:
Period covered by most recent audit:
Names and titles of utility management including manager or superintendent:
Name: MR STEVE KLICKO
Title: PUBLIC WORKS DIRECTOR
Office Address:
P.O. BOX 408
LYNDON STATION, WI 53944
Telephone: (608) 666 - 2138
Fax Number:
E-mail Address:
Name of utility commission/committee: RAN BY VILLAGE BOARD
Names of members of utility commission/committee:
MR DONALD COUGHLIN, VILLAGE PRESIDENT
MS CAROL DOYLE
MR ED MC DONALD
Is sewer service rendered by the utility? NO
If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility,
as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO
Date of Ordinance:
Are any of the utility administrative or operational functions under contract or agreement with an
outside provider for the year covered by this annual report and/or current year (i.e., operation
of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

#### **IDENTIFICATION AND OWNERSHIP**

Firm Name:		
<b>Contact Person:</b>		
Title:		
Telephone:		
Fax Number:		
E-mail Address:		
Contract/Agreeme	nent beginning-ending dates:	

Provide a brief description of the nature of Contract Operations being provided:

#### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	49,419	50,558	1
Operating Expenses:			
Operation and Maintenance Expense (401)	26,644	26,250	2
Depreciation Expense (403)	3,892	3,882	3
Amortization Expense (404)	0	0	4
Taxes (408)	10,260	10,695	_ 5
Total Operating Expenses	40,796	40,827	
Net Operating Income	8,623	9,731	
Income from Utility Plant Leased to Others (412-413)	0	0	_ 6
Utility Operating Income OTHER INCOME	8,623	9,731	
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	499	570	9
Miscellaneous Nonoperating Income (421)	56,012	700	10
Total Other Income	56,511	1,270	_
Total Income	65,134	11,001	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	(4,089)	0	11
Other Income Deductions (426)	5,521	5,053	12
Total Miscellaneous Income Deductions	1,432	5,053	_
Income Before Interest Charges	63,702	5,948	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)	0	0	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)	0	0	_ 18
Total Interest Charges	0	0	
Net Income	63,702	5,948	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	265,218	28,966	19
Balance Transferred from Income (433)	63,702	5,948	_ 20
Miscellaneous Credits to Surplus (434)	0	230,304	21
Miscellaneous Debits to SurplusDebit (435)	0	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)			_ 24
Total Unappropriated Earned Surplus End of Year (216)	328,920	265,218	

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				_
Operating Revenues (400):				
Derived	49,419		49,419	1
Total (Acct. 400):	49,419	0	49,419	
Operation and Maintenance Expense (401):				
Derived	26,644		26,644	2
Total (Acct. 401):	26,644	0	26,644	
Depreciation Expense (403):				
Derived	3,892		3,892	
Total (Acct. 403):	3,892	0	3,892	
Amortization Expense (404):				
Derived	0		0	
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	10,260		10,260	
Total (Acct. 408):	10,260	0	10,260	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	8,623	0	8,623	
OTHER INCOME Income from Merchandising, Jobbing and Contract Wor	k (415-416):			
Derived	` ′ 0		0	8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
ON SPECIAL ASSESSMENT AND SAVINGS	499		499	10
Total (Acct. 419):	499	0	499	
Miscellaneous Nonoperating Income (421): Contributed Plant - Water		56,012	56,012	11

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421):			
NONE	0	0	0 12
Total (Acct. 421):	0	56,012	56,012
TOTAL OTHER INCOME:	499	56,012	56,511
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
Regulatory Liability (253) Amortization	(4,089)		(4,089)13
NONE	0	0	<u> </u>
Total (Acct. 425):	(4,089)	0	(4,089)
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		5,521	5,521 15
NONE	0	0	<u> </u>
Total (Acct. 426):	0	5,521	5,521
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(4,089)	5,521	1,432
INTEREST CHARGES Interest on Long-Term Debt (427): Derived Total (Acct. 427):	0 <b>0</b>	0	0 17 0
Amortization of Debt Discount and Expense (428):			
NONE	0		0 18
Total (Acct. 428):	0	0	0
Amortization of Premium on DebtCr. (429): NONE	0		0 19
Total (Acct. 429):	0	0	0
Interest on Debt to Municipality (430): Derived	0		0 20
Total (Acct. 430):	0	0	0
Other Interest Expense (431):			
Derived	0		0 21
Total (Acct. 431):	0	0	0

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to ConstructionCr. (432):			
NONE	0		0 22
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	0	0	0
NET INCOME:	13,211	50,491	63,702
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	39,267	225,951	265,218 23
Total (Acct. 216):	39,267	225,951	265,218
Balance Transferred from Income (433):			
Derived	13,211	50,491	63,702 24
Total (Acct. 433):	13,211	50,491	63,702
Miscellaneous Credits to Surplus (434):			
NONE	0	0	0 25
Total (Acct. 434):	0	0	0
Miscellaneous Debits to SurplusDebit (435):			
NONE	0	0	0 26
Total (Acct. 435)Debit:	0	0	0
Appropriations of SurplusDebit (436):			
Detail appropriations to (from) account 215			0 27
Total (Acct. 436)Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	52,478	276,442	328,920

#### **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					C	<u>)</u> 1
Costs and Expenses of Merchandisin	ng, Jobbing and	Contract Worl	k (416):			
Cost of merchandise sold					C	) 2
Payroll					C	) 3
Materials					C	) 4
Taxes					C	5
Other (list by major classes):						_
NONE					C	6 (
Total costs and expenses	0	0	0	0	) (	)
Net income (or loss)	0	0	0	0	) (	)

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	49,419	0	0	0	49,419	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	49,419	0	0	0	49,419	-

#### **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			_
Utility Plant (100)	650,506	588,978	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	172,950	244,806	2
Net Utility Plant	477,556	344,172	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	22,495	15,995	5
Other Investments (124)	6,376	7,223	6
Special Funds (125)	0	0	7
Total Other Property and Investments	28,871	23,218	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	7,824	19,216	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	7,350	6,949	11
Other Accounts Receivable (143)	1,144	2,194	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	21,389	19,105	14
Materials and Supplies (150)	9,133	8,778	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	46,840	56,242	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits  Total Assets and Other Debits	0 553,267	0 423,632	i.

#### **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	145,091	145,091	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	328,920	265,218	23
Total Proprietary Capital	474,011	410,309	-
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	0	0	-
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	1,475	1,524	28
Payables to Municipality (233)	97	11,799	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	0	0	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	1,572	13,323	-
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	77,684	0	36
Total Deferred Credits	77,684	0	-
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	553,267	423,632	=

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					_
Total Utility Plant - First of Year	588,978	0	0	0 1	1
(Should agree	with Util. Plant	Jan. 1 in Propert	y Tax Equiva	lent Schedule)	
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (100.1)	281,717	0	0	0 2	2
Utility Plant in Service - Contributed Plant (100.2)	368,789	0	0	0 3	3
Utility Plant Purchased or Sold (391)				4	4
Utility Plant in Process of Reclassification (392)				5	5
Utility Plant Leased to Others (393)				6	ô
Property Held for Future Use (394)				7	7
Construction Work in Progress (395)				8	3
Utility Plant Acquisition Adjustments (396)				9	9
Other Utility Plant Adjustments (397)				10	0
Total Utility Plant	650,506	0	0	0	
<b>Accumulated Provision for Depreciation and Amorti</b>	zation:				
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (110.1)	80,603	0	0	0 <b>11</b>	1
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (110.2)	92,347	0	0	0 12	2
Total Accumulated Provision	172,950	0	0	0	
Net Utility Plant	477,556	0	0	0	

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY (ACCT. 110.1)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	157,980				157,980	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	3,892				3,892	_ 4
Depreciation expense on meters						5
charged to sewer (see Note 3)	624				624	_ 6
Accruals charged other						7
accounts (specify):						8
					0	_ 9
Salvage					0	_ 10
Other credits (specify):						11
					0	_ 12
					0	13
					0	14
					0	15
Total credits	4,516	0	0	0	4,516	16
Debits during year						17
Book cost of plant retired	120				120	18
Cost of removal					0	19
Other debits (specify):						20
Est Reg Liab(253): Docket 05-US-105	81,773				81,773	21
					0	22
					0	23
					0	- 24
Total debits	81,893	0	0	0	81,893	25
Balance end of year (110.1)	80,603	0	0	0	80,603	26
Composite Depreciation Rate?	Yes				<u> </u>	27
If yes, what is the rate?	1.62%					28

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year (110.1)	86,826				86,826
Credits During Year					
Accruals:					
Charged depreciation expense (403)	5,521				5,521
Depreciation expense on meters					
charged to sewer (see Note 3)					0
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0_
					0
					0
					0
Total credits	5,521	0	0	0	5,521
Debits during year					_
Book cost of plant retired	0				0_
Cost of removal					0
Other debits (specify):					_
					0
					0
					0
					0
Total debits	0	0	0	0	0
Balance end of year (110.1)	92,347	0	0	0	92,347
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	1.62%				

#### **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	_

#### ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	0
Balance end of year	0

#### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	9,133	8,778	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	9,133	8,778	=

### UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE				 1
Total		_	0	
Unamortized premium on debt (251) NONE		=		2
Total		_	0	

#### **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	145,091	1
Changes during year (explain):		•
NONE		2
Balance end of year	145,091	=

#### **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

		Final		Principal
	Date of	Maturity	Interest	Amount
Account and Description of Obligation	Issue	Date	Rate	End of Year
(a and b)	(c)	(d)	(e)	<b>(f)</b>

**NONE** 

#### **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)		
Balance first of year	0	1	
Accruals:			
	40.000	_	
Charged water department expense	10,260	2	
Charged electric department expense		3	
Charged sewer department expense	194	4	
Other (explain):			
NONE		5	
Total Accruals and other credits	10,454		
Taxes paid during year:			
County, state and local taxes	9,653	6	
Social Security taxes	738	7	
PSC Remainder Assessment	63	8	
Other (explain):			
NONE		9	
Total payments and other debits	10,454		
Balance end of year	0		

#### **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	I Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	d
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	•
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	-
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	
Total	0	0	0	0	•
					:

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
ADVANCE TO SEWER	22,495	_ 1
Total (Acct. 123):	22,495	_
Other Investments (124):		
SPECIAL ASSESSMENT RECEIVABLE	6,376	_ 2
Total (Acct. 124):	6,376	_
Special Funds (125): NONE		3
Total (Acct. 125):	0	_
Notes Receivable (141): NONE		4
Total (Acct. 141):	0	_
Customer Accounts Receivable (142):		_
Water	7,350	5
Electric		_ 6
Sewer (Regulated)		<b>7</b>
Other (specify): NONE		_ 8
Total (Acct. 142):	7,350	_
Other Accounts Receivable (143):		
Sewer (Non-regulated)		_ 9
Merchandising, jobbing and contract work		_ 10
Other (specify): ONE MONTH CELL RENT AND MISC CHARGES	1,144	11
Total (Acct. 143):	1,144	- ''
Receivables from Municipality (145):	· · · · · · · · · · · · · · · · · · ·	-
DUE FROM VILLAGE-UNDER PAYMENT FIRE PROTECTION AND MISC	1,088	12
DUE FROM SEWER-ALLOCATED METER EXPENSES	9,976	13
DUE FROM SEWER-TEMP LOANS AND MISC OTHER	9,310	14
DUE FROM VILLAGE-OVERPYMT DUE BACK AND MISC BULK WATER	1,015	_ 15
Total (Acct. 145):	21,389	-
Prepayments (165): NONE		16
Total (Acct. 165):	0	<u>-</u>
Extraordinary Property Losses (182):		
NONE		_ 17
Total (Acct. 182):	0	-

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)		
Other Deferred Debits (183):			
NONE		18	
Total (Acct. 183):	0	_	
Payables to Municipality (233):			
MISC EXPENSE PAID BY VILLAGE ON WATER'S BEHALF	97	19	
Total (Acct. 233):	97	_	
Other Deferred Credits (253):			
Regulatory Liability	77,684	20	
NONE		21	
Total (Acct. 253):	77,684		

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (100.1)	278,959	0	0	0	278,959	1
Materials and Supplies	8,955	0	0	0	8,955	2
Other (specify): NONE					0	3
Less Average:						
Reserve for Depreciation (110.1)	119,291	0	0	0	119,291	4
Customer Advances for Construction					0	5
Regulatory Liability	38,842	0	0	0	38,842	6
NONE					0	7
Average Net Rate Base	129,781	0	0	0	129,781	
Net Operating Income	8,623	0	0	0	8,623	8
Net Operating Income						
as a percent of						
Average Net Rate Base	6.64%	N/A	N/A	N/A	6.64%	

Date Printed: 03/24/2005 7:07:47 AM

#### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

**NONE** 

#### **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	0.3
Electric	2
Gas	3
Sewer	4

### REGULATORY LIABILITY - PRE-2003 HISTORICAL ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY PLANT (253)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year					•	_
					0	1
Add credits during year:						
Establish Regulatory Liability 1/1/04	81,773	0	0	0	81,773	2
Other (specify):						
NONE					0	3
Deduct charges:						
Miscellaneous Amortization (425)	4,089				4,089	4
Other (specify):						
NONE					0	5
Balance End of Year	77,684	0	0	0	77,684	

#### FINANCIAL SECTION FOOTNOTES

#### Balance Sheet End-of-Year Account Balances (Page F-18)

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$2,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

Done

#### Table of Contents (Page iii)

#### **General footnotes**

VILLAGE BOARD LYNDON STATION MUNICIPAL WATER UTILITY LYNDON STATION, WISCONSIN

WE HAVE COMPILED LYNDON STATION MUNICIPAL WATER UTILITY ANNUAL REPORT INCLUDED IN THE ACCOMPANYING PRESCRIBED FORM FOR THE VILLAGE OF LYNDON STATION, WISCONSIN AS OF DECEMBER 31, 2004 AND FOR THE YEAR THEN ENDED, IN ACCCORCANCE WITH STATEMENTS ON STANDARDS FOR ACCOUNTING AND REVIEW SERVICES ISSUED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

OUR COMPILATION WAS LIMITED TO PRESENTING IN THE FORM PRESCRIBED BY THE PUBLIC SERVICE COMMISSION INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE REPORT REFERRED TO ABOVE AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON IT.

THIS REPORT IS PRESENTED IN ACCORDANCE WITH THE REQUIREMENTS OF THE PUBLIC SERVICE COMMISSION WHICH DIFFER FROM GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. ACCORDINGLY, THIS REPORT IS NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH DIFFERENCES.

CLIFTON GUNDERSON LLP

TOMAH, WISCONSIN MARCH 17, 2005

#### **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	39,567	39,295	1
Total Sales of Water	39,567	39,295	-
Other Operating Revenues			
Forfeited Discounts (470)	175	206	2
Other Water Revenues (474)	9,677	11,057	3
Total Other Operating Revenues	9,852	11,263	_
Total Operating Revenues	49,419	50,558	-
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	19,083	18,257	4
General Operating Expenses (680-690)	7,561	7,993	5
Total Operation and Maintenenance Expenses	26,644	26,250	-
Other Operating Expenses			
Depreciation Expense (403)	3,892	3,882	6
Amortization Expense (404)		0	7
Taxes (408)	10,260	10,695	8
Total Other Operating Expenses	14,152	14,577	-
Total Operating Expenses	40,796	40,827	-
NET OPERATING INCOME	8,623	9,731	=

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial	4	344	502	2
Industrial				3
Total Unmetered Sales to General Customers (460)	4	344	502	_
Metered Sales to General Customers (461)				-
Residential	200	8,496	18,368	4
Commercial	23	2,021	3,436	5
Industrial	7	1,126	1,998	6
Total Metered Sales to General Customers (461)	230	11,643	23,802	•
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		14,445	- 8
Other Sales to Public Authorities (464)	5	354	818	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	240	12,341	39,567	_

#### **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.			
Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)

NONE

## **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	14,445	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	14,445	_
Forfeited Discounts (470):		•
Customer late payment charges	175	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	175	_
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department	588	7
Other (specify):		-
MISC REPAIRS AND PARTS	216	8
RENT FROM CELLULAR COMPANY-ANTENA ON TOWER	8,873	9
Total Other Water Revenues (474)	9,677	-

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	6,808	6,702
Purchased Water (610)		0
Fuel or Power Purchased for Pumping (620)	2,464	2,327
Chemicals (630)	5,725	5,032
Supplies and Expenses (640)	2,848	2,653
Repairs of Water Plant (650)	1,238	1,543
Transportation Expenses (660)	0	0
Tanoportation Exponess (666)		
Total Plant Operation and Maintenance Expenses	19,083	18,257
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES		
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)	2,850	2,825
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)	2,850 1,507	2,825 2,579
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	2,850 1,507 1,704	2,825 2,579 1,580
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	2,850 1,507	2,825 2,579
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)	2,850 1,507 1,704	2,825 2,579 1,580 1,000
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	2,850 1,507 1,704	2,825 2,579 1,580 1,000
GENERAL OPERATING EXPENSES Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688) Miscellaneous General Expenses (689)	2,850 1,507 1,704	2,825 2,579 1,580 1,000 0
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	2,850 1,507 1,704	2,825 2,579 1,580 1,000 0 0

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

	Method Used to Allocate Between			
Description of Tax (a)	Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		9,653	10,095	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		194	199	2
Net property tax equivalent		9,459	9,896	
Social Security		738	743	3
PSC Remainder Assessment		63	56	4
Other (specify): NONE			0	5
Total tax expense		10,260	10,695	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Juneau			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.281460			3
County tax rate	mills		8.955470			4
Local tax rate	mills		3.590120			5
School tax rate	mills		16.941970			6
Voc. school tax rate	mills		3.059500			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		32.828520			10
Less: state credit	mills		1.203870			11
Net tax rate	mills		31.624650			12
PROPERTY TAX EQUIVALENT CALCU	JLATIO	N				13
Local Tax Rate	mills		3.590120			14
Combined School Tax Rate	mills		20.001470			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		23.591590			17
Total Tax Rate	mills		32.828520			18
Ratio of Local and School Tax to Tota	I dec.		0.718631			19
Total tax net of state credit	mills		31.624650			20
Net Local and School Tax Rate	mills		22.726452			21
Utility Plant, Jan. 1	\$	588,978	588,978			22
Materials & Supplies	\$	8,778	8,778			23
Subtotal	\$	597,756	597,756			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	597,756	597,756			26
Assessment Ratio	dec.		0.710591			27
Assessed Value	\$	424,760	424,760			28
Net Local & School Rate	mills		22.726452			29
Tax Equiv. Computed for Current Year	r \$	9,653	9,653			30
Tax Equivalent per 1994 PSC Report	\$	7,975				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note 6	s) \$	9,653				34

Date Printed: 03/24/2005 7:07:48 AM

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	100		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	4,863		8
Infiltration Galleries and Tunnels (315)	0		_ 9
Supply Mains (316)	0		_ 10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	4,963	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	9,332		_ 17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	9,332	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	5,361		_ 23
Total Water Treatment Plant	5,361	0	

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				_
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			100	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			4,863	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0 1	10
Other Water Source Plant (317)			0 1	11
Total Source of Supply Plant	0	0	4,963	
PUMPING PLANT				
Land and Land Rights (320)			0 1	12
Structures and Improvements (321)			0 1	13
Boiler Plant Equipment (322)			0 1	14
Other Power Production Equipment (323)			0 1	15
Steam Pumping Equipment (324)			<u> </u>	16
Electric Pumping Equipment (325)			9,332 1	17
Diesel Pumping Equipment (326)			<u> </u>	18
Hydraulic Pumping Equipment (327)			0 1	19
Other Pumping Equipment (328)			0 2	20
Total Pumping Plant	0	0	9,332	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0 2	21
Structures and Improvements (331)			0 2	22
Water Treatment Equipment (332)			5,361 2	23
Total Water Treatment Plant	0	0	5,361	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	(3)	(0)	
Land and Land Rights (340)	85		24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	0		26
Transmission and Distribution Mains (343)	145,714	4,094	_ 27
Fire Mains (344)	0		_ 
Services (345)	52,164		_ 29
Meters (346)	23,981	1,542	30
Hydrants (348)	28,830		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	250,774	5,636	_
GENERAL PLANT Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		_ 34
Office Furniture and Equipment (372)	495		_ 35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	5,276		_ 38
Other Tangible Property (390)	0		_ 39
Total General Plant	5,771	0	_
Total utility plant in service directly assignable	276,201	5,636	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	276,201	5,636	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				_
Land and Land Rights (340)			85 2	24
Structures and Improvements (341)			0 2	25
Distribution Reservoirs and Standpipes (342)			0 2	26
Transmission and Distribution Mains (343)			149,808 2	27
Fire Mains (344)			0 2	28
Services (345)			52,164 2	29
Meters (346)	120		25,403 3	30
Hydrants (348)			28,830 3	31
Other Transmission and Distribution Plant (349)			0 3	32
Total Transmission and Distribution Plant	120	0	256,290	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)				33 34
Office Furniture and Equipment (372)				35
Computer Equipment (372.1)				36
Transportation Equipment (373)			_	37
Other General Equipment (379)			5,276 3	38
Other Tangible Property (390)			0 3	39
Total General Plant	0	0	5,771	
Total utility plant in service directly assignable	120	0	281,717	
Common Utility Plant Allocated to Water Department			0_4	40
Total utility plant in service	120	0	281,717	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		- 5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	0		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	0	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	6,065		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	0		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	6,065	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	0		23
Total Water Treatment Plant	0	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	-
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			0	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	0	-
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			6,065	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	_16
Electric Pumping Equipment (325)			0	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)				20
Total Pumping Plant	0	0	6,065	-
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			0	23
Total Water Treatment Plant	0	0	0	_

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		_ 24
Structures and Improvements (341)	0		25
Distribution Reservoirs and Standpipes (342)	5,550		_ 26
Transmission and Distribution Mains (343)	257,426	35,420	_ 27
Fire Mains (344)	0		_ 28
Services (345)	35,098	10,667	29
Meters (346)	128		30
Hydrants (348)	8,510	9,925	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	306,712	56,012	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		_ 34
Office Furniture and Equipment (372)	0		_ 35
Computer Equipment (372.1)	0		_ 36
Transportation Equipment (373)	0		37
Other General Equipment (379)	0		38
Other Tangible Property (390)	0		39
Total General Plant	0	0	
Total utility plant in service directly assignable	312,777	56,012	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	312,777	56,012	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)			5,550 26
Transmission and Distribution Mains (343)			292,846 27
Fire Mains (344)			0 28
Services (345)			45,765 29
Meters (346)			128 30
Hydrants (348)			18,435 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	0	0	362,724
GENERAL PLANT Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			0 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	0
Total utility plant in service directly assignable	0	0	368,789
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	0	0	368,789

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply

	3				
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January			1,230	1,230	- 1
February			1,482	1,482	2
March			1,279	1,279	3
April			1,176	1,176	4
May			1,182	1,182	5
June			1,159	1,159	6
July			1,392	1,392	7
August			1,196	1,196	8
September			1,201	1,201	9
October			1,161	1,161	10
November			1,268	1,268	11
December			1,284	1,284	12
Total annual pumpage	0	0	15,010	15,010	_
Less: Water sold				12,341	13
Volume pumped but not s	old			2,669	14
Volume sold as a percent	of volume pumped			82%	15
Volume used for water pro	oduction, water quality	and system maintena	nce	236	_ 16
Volume related to equipm	ent/system malfunction	1		6	17
Non-utility volume NOT in	cluded in water sales			88	18
Total volume not sold but	accounted for			330	19
Volume pumped but unac	counted for			2,339	20
Percent of water lost				16%	21
If more than 25%, indicate	e causes and state wha	at action has been tak	en to reduce water loss	:	22
Maximum gallons pumped	d by all methods in any	one day during repor	ting year (000 gal.)	109	23
Date of maximum: 7/17	/2004				24
Cause of maximum:					25
Bulk water sales					_
Minimum gallons pumped	<u> </u>	one day during report	ting year (000 gal.)	16	_ 26
Date of minimum: 8/5/2					_ 27
Total KWH used for pump				23,159	_ 28
If water is purchased: Ven					29
Poir	nt of Delivery:				30

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
PROSPECT STREET	1	196	10	302,000	Yes	1
OAK STREET	2	351	10	448,000	Yes	2

Date Printed: 03/24/2005 7:07:49 AM

## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

			Intakes					
	Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)			
NONE								

1

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	1	2	1
Location	WELLHOUSE #1	WELLHOUSE #2	2
Purpose	Р	Р	3
Destination	D	D	4
Pump Manufacturer	POMONA	FAIRBANKS	5
Year Installed	1937	1948	6
Туре	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	215	310	8
Pump Motor or			9
Standby Engine Mfr	GE	GE	10
Year Installed	1937	1948	11
Туре	ELECTRIC	ELECTRIC	12
Horsepower	20	30	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2 3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R			4 5
Year constructed	1937			6
Primary material (earthen, steel, concrete, other)	STEEL			7 8
Elevation difference in feet (See Headnote 3.)	140			9 10
Total capacity in gallons (actual)	40,000			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			15 16 17
Filters, type (gravity, pressure, other, none)	NONE			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day				20 21
= 1.2 m.g.d.)	0.0000			22
Is a corrosion control chemical used (yes, no)?	Υ			23 24
Is water fluoridated (yes, no)?	N			25

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

				ı	Number of Fee	t		
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	_
M	D	2.000	0	0	0	0	0	_ _ 1
P	D	2.000	1,180	0	0	0	1,180	
M	D	4.000	750	0	0	0	750	3
M	D	6.000	17,590	0	0	0	17,590	4
M	D	8.000	7,225	0	0	0	7,225	5
Р	D	8.000	190	1,116	0	0	1,306	6
Р	D	12.000	4,788	395	0	0	5,183	_ 7
Total Within N	lunicipality		31,723	1,511	0	0	33,234	<u> </u>
Total Utility		_	31,723	1,511	0	0	33,234	

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.750	180	0	0	0	180	6
M	1.000	34	2	0	10	46	10
M	1.500	3	0	0	0	3	_
M	2.000	6	1	0	0	7	1
M	4.000	1	0	0	0	1	_
M	6.000		1			1	
Total Utili	ty	224	4	0	10	238	17

#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

#### **Number of Utility-Owned Meters**

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	241	6	4	0	243	21	1
1.000	4	0	0	0	4	0	2
1.500	1	0	0	0	1	0	3
2.000	5	0	0	0	5	0	4
3.000	1	0	0	0	1	0	5
6.000	0	1			1	1	6
Total:	252	7	4	0	255	22	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.625	200	19	4	3	0	17	243	_ 1
1.000	0	2	0	1	0	1	4	_ 2
1.500	0	1	0	0	0	0	1	_ 3
2.000	0	1	3	1	0	0	5	4
3.000	0	0	0	0	1	0	1	5
6.000					1		1	_ 6
Total:	200	23	7	5	2	18	255	_

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	44	3			47	2
Total Fire Hydrants	44	3	0	0	47	=
Flushing Hydrants						
	0				0	3
<b>Total Flushing Hydrants</b>	0	0	0	0	0	-

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 47

Number of distribution system valves end of year: 91

Number of distribution valves operated during year: 18

#### WATER OPERATING SECTION FOOTNOTES

### Other Operating Revenues (Water) (Page W-04)

Please explain amounts in Account 474 in excess of \$2,000, including like items grouped. Please provide, for example, a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

Done

#### Water Mains (Page W-17)

If Added During Year column total is greater than zero, please explain financing following the criteria listed in the schedule headnote No. 5.

Individual developer paid cost of main, except for the cost to provide for a larger main than was necessary, which was financed by the Utility. 12" main was used to provide for possible future development.

#### Water Services (Page W-18)

#### Explain all reported Adjustments.

Adjustments within services reflects correction of statistical records. Utility personnel feel actual costs were added in earlier years, however statistics not maintained properly.

If net additions are greater than zero, please explain financing by following criteria listed in schedule headnote No. 3.

All services were financed by the owner of lot service effected. Per Utility's rate schedule actual cost of service is to be covered by property owner.

#### Meters (Page W-19)

Explain program for replacing or testing meters 1" or smaller.

Utility tests meters as time permits. Utility personnel are aware of the testing requirements.

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Presently utility has two station meters. One was tested and replaced this year. The second one will be tested in 2005.